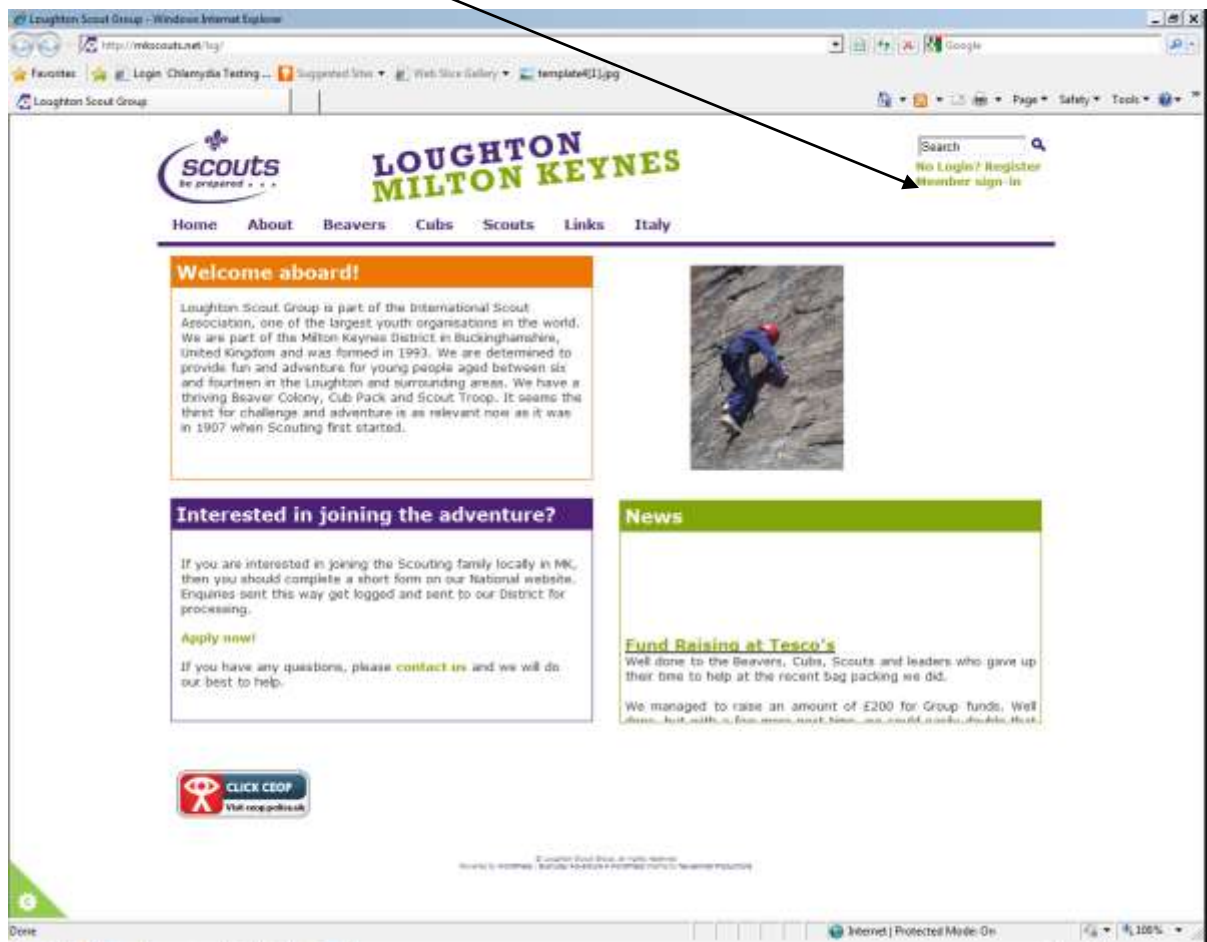


## How to login and make bookings

Login at top r/h corner of screen (see Member Sign-In Link)

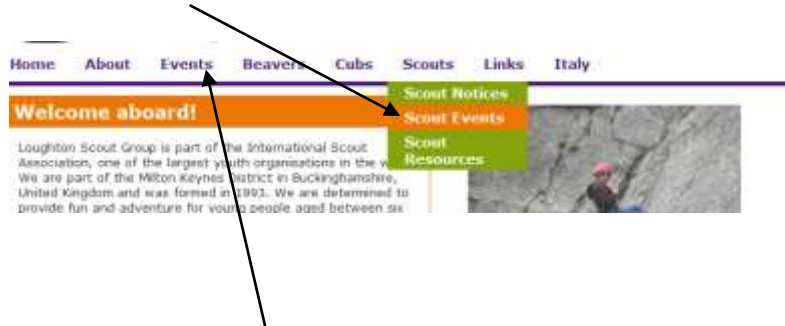


After clicking link a pop-up screen appears – enter your user name and password that you were sent.



Click blue Login button

Select Scout Events from Scouts menu item to access the list of current events:



Or you can click on Events menu item to get all events for all sections

List of events will then appear



Select the one you want from the list with mouse then details will appear:



Choose no. of places, then click Send your booking

You should then get a message to say booking pending, and when I approve it , you will get a confirmation message by email.

If you don't get an email, just click on My Bookings



A list of all your bookings (past and present) will appear on the list saying whether they have been approved or not



When done just logout